

**THE NEW YORK PUBLIC LIBRARY
Permissions Request Form**

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Image ID No. (for existing file)/ Call No. (for new scan)	Description, Source and/or Creator	Fee
<i>Please consult the online Fee Schedule for prices.</i>		TOTAL DUE

PERSONAL/RESEARCH USE ONLY (Please select format and then skip down to Payment Information.)

Format Options: 8x10" glossy print - \$30 8x10" matte print - \$30 Other size print _____ Low-res JPEG - \$25

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Format Options with Service Level:

- 300dpi TIFF file existing: **Regular** (2 business days) **Rush** (same day) - \$25 surcharge
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- TIFF file greater than 300dpi for item(s) never digitized - \$35 surcharge (4 weeks) Re-scanning of item(s) previously digitized - \$75 surcharge (4 weeks) Requested dpi _____ (please note not all items will be available for this service)
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- Live Performance Dissertation/Thesis Other (Email for price quote): _____

Title of Project: _____

Publisher/Company: _____

Images to be used in: B/W Color **Placement/Size:** Interior: ¼ page ½ page ¾ page full page

Editions: First Use Reuse **Cover -** composite full back cover

Print run: _____ **Languages:** Single All languages **Release date:** _____

Territory: North America Single Country (please specify): _____ Worldwide

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Visa/MC AMEX Check/MO Bank Transfer (\$50 surcharge) Invoice (processing does not begin until payment is received)

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Call for pickup FTP download U.S. mail (\$6 shipping fee) Air mail (international orders; \$15 shipping fee)

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THE NEW YORK PUBLIC LIBRARY

PERMISSIONS POLICY

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A material part of this Agreement is our mutual agreement to arbitrate disputes, except for copyright violations, which will be litigated solely in U.S. federal court. Any and all disputes arising out of, under or in connection with the Agreement, including without limitation its validity, interpretation, performance and breach, shall be settled by arbitration in New York, New York, pursuant to the rules of the American Arbitration Association in effect at the time arbitration is demanded. Judgment upon any award rendered may be entered in the highest court of the forum, state or federal, having jurisdiction. You agree that the arbitrators shall award all costs of arbitration including legal fees, plus legal interest, to the successful party.

Governing Law and Jurisdiction:

This Agreement, its validity and effect shall be interpreted under, and governed by, the laws of the State of New York and shall be considered to have been made and accepted in New York.

Legal Fees:

If NYPL is obligated to go to court, rather than arbitration, to enforce any of its rights, you agree to reimburse NYPL for its legal fees and disbursements if NYPL prevails.

U.C.C.:

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